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**CITY OF BIG BEAR LAKE  
PLANNING COMMISSION MEETING MINUTES**

**February 6, 2019**

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**CALL TO ORDER** 1:15 p.m.

**FLAG SALUTE** Commissioner Auer led the salute.

**ROLL CALL** Commissioners Auer, Mote, Senft, Vice-Chairman Tholen and Chairman Breunig were present.

**STAFF PRESENT** Janice Etter, Senior Principal Planner; Andrew Mellon, Principal Planner.

**AGENDA APPROVAL**

Staff requested that there be a change to the agenda as Item 2.2 will not be heard today, but will be rescheduled with a revised notice when it is brought back to the Commission. Additionally, there was an error in the description of Item 1.1, and it should have read the minutes of December 5, 2018. The Commission unanimously approved the amended agenda.

**PRESENTATIONS / ANNOUNCEMENTS / INFORMATIONAL ITEMS** - None

**PUBLIC FORUM**

Opened 1:18 p.m. No one spoke – closed 1:18 p.m.

**1. CONSENT CALENDAR**

1.1 Approval of the minutes of the Planning Commission meeting of December 5, 2018.

The Commission approved the consent calendar by a unanimous voice vote.

**2. PUBLIC HEARING ITEMS**

2.1 Major Special Event 2018-164/MSE Planner: Janice Etter

Location: 630 Bartlett Road  
APN: 0308-166-57  
Applicant: Open Sky Music Foundation  
Representative: Neil Morse

Consideration of an Adventure Van Expo consisting of display vehicles and outdoor adventure equipment, music, food and alcohol, on Saturday and Sunday, June 1 and 2, 2019, from 10 a.m. to 5 p.m. within a closed portion of the Bartlett Road Public Parking Lot.

Ms. Etter gave the report and presentation.

Vice-Chairman Tholen asked about the applicant's involvement in events in Big Bear Lake. Ms. Etter responded that her contact with Mr. Morse has only been for this event, but he has done this event in other cities. Vice-Chairman Tholen also had concerns about the alcohol being served at the event; the location of the information booth; a first-aid station; and parking lot directions. Ms. Etter answered that it is beer only being served; she noted that an information booth is required, but is not sure where it will be located; the only requirement for a first-aid station at this event is the ability to call 9-1-1; and she suggested asking Rick Bates, Event Resource Officer, about the parking lot directional signs.

Commissioner Senft raised a concern about the people who will be staying in the vehicles overnight having access to alcohol. Chairman Breunig stated that the rules about alcohol sales and consumption are covered in the Alcohol Beverage Control board rules. Ms. Etter said that a condition could be added to condition #16b, stating no alcohol consumption after event hours.

Public hearing opened at 1:35 p.m.

Rick Bates, Event Resource Officer, spoke in favor of the event. He answered the previously voiced questions and stated:

- The event is sponsored by Mercedes Benz
- Visitors Bureau supports Adventure Season, which is April – June.
- The projection of 750 spectators is based on those deemed “interested parties” – people who stop and ask questions and view the wares presented, not just “walk-throughs”.
- The information booth will be at the headquarters booth.
- Beer garden will be fenced off.

Commissioner Senft asked about the vendor map. Mr. Bates said it represents two vendors per table/area.

Vice-Chairman Tholen asked about the promotor, TBID funding, Emergency plan, trash location. Mr. Bates said the promotor has worked on this event at his home city in South Lake Tahoe; TBID funds will be used; the emergency plan is to call 9-1-1; Ms. Etter noted that one will be required, but Mr. Bates said he is not sure of the location at this time.

Commissioner Mote inquired about the directional signs for the parking lots. Mr. Bates said they will be located on Big Bear Boulevard at Knickerbocker.

Mr. Bates requested that the Commission consider discussing the directional signage for a larger event at a later date due to concerns he has about it.

Public hearing closed at 1:52 p.m.

Chairman Breunig agreed with Mr. Bates about a later discussion on the parking lot directional signs.

Vice-Chairman Tholen moved to adopt the attached Resolution finding the project categorically exempt from the California Environmental Quality Act (CEQA), and approving Major Special Event 2018-164/MSE based on the findings and subject to the conditions of approval contained in attached Resolution. Commissioner Senft seconded the motion, which carried by the following vote:

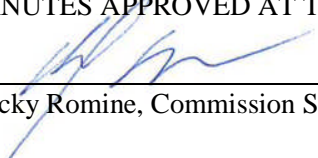
AYES:	Auer, Breunig, Mote, Senft, Tholen
NOES:	None
ABSTAIN:	None
ABSENT:	None

Chairman Breunig directed staff to review parking consistency for events.

**3. DISCUSSION/ACTION ITEM - None**

4. **PLANNING DIRECTOR'S REPORT** – Ms. Etter stated that the next meeting will be February 20, 2019. The meeting scheduled for March 6, 2019, will be cancelled due to the Planning Commissioner Academy. The next meeting scheduled after that is for March 20, 2019.
5. **SUMMARY COMMENTS** – Commissioner Senft thanked the Events Resource Center for addressing the shoulder seasons. Mr. Bates noted a couple of events coming up on in process.
6. **ADJOURNMENT** - At the hour of 1:58 p.m., Chairman Breunig adjourned the meeting.

MINUTES APPROVED AT THE MEETING OF FEBRUARY 20, 2019.

  
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Becky Romine, Commission Secretary