



## LOCATION OF COMPLAINT (address or approximate location)

## REPORTING PARTY (Optional - Reporting Party may remain anonymous)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE, ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_

CELL/FAX #: \_\_\_\_\_

Email: \_\_\_\_\_

## NATURE OF COMPLAINT / VIOLATION

### Property Maintenance:

- Junk, trash, debris
- Unsecured structures
- Outdoor storage
- Appliances / furniture
- Substandard building
- Weeds, overgrown or dead vegetation
- Dead or hazardous tree(s)
- Tree ordinance violation
- Other \_\_\_\_\_

### Vehicles:

- Inoperative vehicle (s)
- Parking violation
- Living in RV
- Vehicles / trailers used for storage
- Other \_\_\_\_\_

### Animals:

- Barking dog (s)
- Loose / Unleashed dog (s)
- Excessive cats / dogs
- Animals not allowed in zone
- Excessive animal waste
- Other \_\_\_\_\_

### Signs:

- Permanent sign with no permit
- Temporary signs (banners, A-frames, balloons, flags, etc.)
- Temporary signs unpermitted or wrong location.
- Other \_\_\_\_\_

### Construction Violations:

- Construction without permit
- Tree Ordinance violation during construction.
- NPDES violation during construction
- Construction site maintenance (trash & debris)
- Substandard housing / improper occupancy
- Construction between 7:00p.m. & 7:00 a.m. or on Sunday/Holidays
- Other \_\_\_\_\_

### Unpermitted Uses:

- Outdoor display of merchandise
- Use established without land use approval
- Use not permitted in zone
- Use established without Certificate of Occupancy
- Unpermitted storage container(s)
- Operating without a business license
- Unpermitted soliciting / peddling
- Encroachment into right-of-way without permit
- Special event / No permit
- Out of compliance with Special Event Permit
- Other \_\_\_\_\_

### Other:

- Noise
- Lighting
- Illegal dumping (Clear Bear site; other)
- Public Nuisance
- Graffiti
- Other \_\_\_\_\_

## NOTICE:

**Complaints regarding potential illegal activities at a Transient Private Home Rental (TPHR) unit or involving a disturbance or activity requiring immediate attention should be reported by calling the City's 24/7 Code Compliance Hot Line at (909) 866-CODE (2633). All emergency issues should be reported by calling 911!**