

Contractor Out of City
Address - City Use Only:

Amount Paid _____
Rec# _____ Date _____
Ref # _____
Rec'd By _____
Created _____
Issued _____
SIC _____

CITY OF BIG BEAR LAKE
ADMINISTRATIVE SERVICES
DIVISION

P.O. BOX 10000 • 39707 BIG BEAR BLVD
BIG BEAR LAKE, CA 92315-8900
(909) 866-5831 Fax # (909) 866-5491

APPLICATION FOR
BUSINESS LICENSE

Renewal fee due Sept. 30th of each year

Proposed Opening Date: _____

BUSINESS LICENSE #
(City Issued)

Please check any that apply:

- NEW
 Relocation
 Exempt/Nonprofit

Please Type or Print with Pen

Business Name: _____

Fictitious Business Name(s), if any: _____

Primary Business Activity: _____ Secondary: _____

Type of Ownership: Sole Prop. _____ Partnership _____ Corporation _____ Non-Profit _____

Required Licenses: _____

Business Location: _____ City _____ State _____ Zip _____
(Street Address)

Mailing Address: _____ City _____ State _____ Zip _____

Business Phone #: _____ Fax # _____ Web/Email _____

OWNERS OR PRINCIPAL OFFICERS:	Residence	Residence
Name	Mailing Address/City/Zip	Area Code/Phone #
1) _____	_____	_____
2) _____	_____	_____

CONTRACTORS - PLEASE COMPLETE THIS SECTION:

City Use Only

State Contractors License # _____
Expiration Date: _____

NOTE: NO JOB OVER \$499.99 MAY BE PERFORMED WITHOUT A STATE CONTRACTORS LICENSE.

State License Verification Attached
By: _____
Date: _____

BUSINESS LICENSES EXPIRE ON SEPTEMBER 30TH OF EACH CALENDAR YEAR. ANNUAL LICENSE FEES ARE DUE ON OR BEFORE THIS DATE. DELINQUENT RENEWALS WILL BE ASSESSED A PENALTY ACCORDING TO THE PENALTY SCHEDULE ADOPTED BY THE CITY COUNCIL.

APPLICANT: I understand that: **1)** this is an application for a Business License and **not** an authorization to conduct business in the City of Big Bear Lake; **2)** NO BUSINESS may be conducted in the City of Big Bear Lake without the actual Business License, and if structure is physically located within the city limits, a Certificate of Occupancy; **3)** It may take up to two weeks (minimum) to process this initial application and that, depending on the inspection results, processing may take longer; **4)** the City of Big Bear Lake has a sign ordinance regulating all signs and banners within the City; **5)** I must contact the Planning Division **before altering or installing any sign(s) or banner(s); 6)** that I must contact Big Bear Disposal - 866-3942 - regarding refuse service (mandatory trash service in city) and **7)** I will pay for re-inspection fees.

I certify that: 1) I have read and understand all information on this application, 2) I agree to comply with all of its provisions,

_____/_____
Signature / Date Print Name

* FOR CITY USE ONLY *
DIVISIONAL REVIEWS
<u>Administrative Services Division:</u> Yes _____ No _____ Conditional _____ By: _____

CONDITIONS OF APPROVAL FOR MOBILE BUSINESSES

1. The service provided by the mobile business must be in compliance with the zone in which the work is performed.
2. The mobile business must comply with all applicable requirements of any agency with regulatory or permitting authority over the conduct of that business.
3. Any automotive related services shall be limited to cleaning, detailing, and minor replacement or repair to glass and/or accessory parts; no mobile business shall be permitted to conduct auto repair, auto body, or engine work.
4. No work shall be conducted in parking lots which are restricted to employees only.
5. No work shall be conducted on city-owned property, including parks, parking lots, or public rights-of-way.
6. All concrete cleaning, deck restoration, pressure washing and vehicle detailing activities must be performed in a manner that complies with the City’s National Pollutant Discharge Elimination System Ordinance requirements. All pollutants generated in the performance of these operations must be contained, collected and disposed of in an approved manner.
7. These business operations are not permitted to be conducted on public streets or in the parking lots of commercial businesses as they would disrupt traffic flow and obstruct public parking areas.
8. Advertising through the distribution of handbills or by placing flyers on vehicle windshields is not permitted.

I hereby swear that I have read the foregoing conditions and that the mobile business for which I am applying will be operated in conformance with these conditions and all other applicable requirements of the Big Bear Lake Municipal Code.

_____	_____	_____
Print Name	Signature	Date
_____	_____	_____
Print Name	Signature	Date