



# City of Big Bear Lake

## EMPLOYMENT OPPORTUNITY FACILITIES/PARKS MAINTENANCE WORKER

\$18.04/hr - \$21.92/hr + benefits

Under general supervision, performs a variety of semi-skilled and skilled tasks involved in the cleaning, maintenance, limited construction, or repair of City buildings, facilities, landscapes and parks. Responsible for the Civic Center, parks, Village landscapes, facility, and grounds cleaning, repair, construction, maintenance, and restroom upkeep. Assembles and repairs office furniture; sets up for meetings and special events; repairs irrigation systems and maintains related timers and equipment. Performs snow removal and traffic control duties as needed.

### **Requirements:**

Any combination of education and experience that has provided the knowledge, skills, and abilities necessary for a Facilities/Parks Maintenance Worker. A typical way of obtaining the required qualifications is to possess the equivalent of two years experience in custodial, facilities, and grounds maintenance. High school diploma or equivalent and possession of, or ability to obtain, a valid Class C California driver's license required. Physical ability to frequently lift and/or move up to 50 pounds. This position requires both indoor and outdoor work; conditions vary from hot to extremely cold temperatures. Requires considerable customer service provided in a professional and effective manner. **May be required to work nights and weekends, respond to after hours emergency call-outs and perform routine standby duties.**

### **Ideal Candidate:**

Knowledge of materials, tools, and methods used in general building construction, repair, maintenance, and upkeep; electrical maintenance; grounds maintenance; applicable federal, state, and local laws, codes, and regulations; methods and techniques of scheduling work assignments; basic office procedures, practices, methods, and equipment, including computer and applicable software; methods and techniques for record keeping and report preparation; proper English, spelling, and grammar; occupational hazards and standard safety practices. The ability to communicate effectively, provide professional customer service, and exercise sound judgment is required.

### **Open Until Filled**

City application required. City of Big Bear Lake, Attn: HR, P.O. Box 10000, Big Bear Lake, CA 92315 (909) 866-5831 EOE/ADA. [www.citybigbearlake.com](http://www.citybigbearlake.com)

Only those candidates who best match the needs of the City will be invited to compete further in the selection process.

**Special Notice:** This position is covered by Agency Shop provisions. Pursuant to Government Code 3502.5(B) and the Agency Shop agreement, employees must either join the Association, pay to the Association a service fee in lieu thereof, or establish a religious exemption therefrom.