

City of Big Bear Lake



BUILDING AND SAFETY DIVISION BUSINESS LICENSE INSPECTION CHECK LIST

BUS. NAME: _____ **CONTACT** _____
ADDRESS: _____ **PHONE** _____
SCHEDULED INSPECTION DATE & TIME: _____

THE ITEMS CHECKED BELOW AND/OR ADDED ON PAGE 3 MUST BE RESOLVED TO OBTAIN AN APPROVAL FOR THIS BUSINESS LICENSE APPLICATION.

PLEASE CONTACT THE BUILDING & SAFETY DIVISION WITH ANY QUESTIONS REGARDING THIS CORRECTION LIST, AT (909) 866-5831.

ACCESSIBILITY:

- 1. An accessible path of travel is required to gain access to the building. (CBC Section 1133B)
- 2. At least one complying disabled accessible restroom must be provided for persons with disabilities. (CBC Section 1115B)
- 3. At least one parking stall and access aisle must be provided for persons with disabilities. Where only one disabled accessible parking stall is required, it must be "Van Accessible" with the required 8 foot wide access aisle. (CBC Section 1129B)

ELECTRICAL WIRING:

- 1. No exposed electrical wiring is permitted. All electrical wiring work requires a building permit and inspection approval. (CEC Article 100)
- 2. All circuit breakers must be clearly identified to show the area of the building, or equipment they serve. (CEC Article 110-22)
- 3. Extension cords are prohibited and shall not be used as a substitute for permanent wiring. Remove all extension cords and if necessary, install permanent wiring and outlet receptacles. Obtain a building permit and schedule all required inspections. (CFC Section 8506.1)
- 4. Install required smoke detectors in the locations indicated by the Building Inspector. (CBC Section 310.9.1)
- 5. Install and/or repair Ground Fault Circuit Interrupter (GFCI) outlets in all bathrooms, rooftops, and kitchens, to comply with Article 210.8 (B), of the National Electrical Code, which was effective at the time of original permit for such electrical outlets. For outlet receptacles, which serve de-icing equipment, comply with the GFCI requirements of Article 426.32.
- 6. Replace and/or repair and maintain all "Dead-Front" panels on all electrical meter and/or switch (circuit breaker) panels. If missing, it is not permissible to make your own "dead-front" cover from sheet metal. It must be the original cover, or a replacement, manufactured by the same company that manufactured the electrical panel, as this is a violation of the U.L. listing for the electrical panel.

EXITING:

- 1. Remove all unapproved door locking or latching hardware from doors with panic hardware. (UFC Section 1207.3 & CBC Section 1003.3.1.8)
- 2. Remove storage and any obstructions from the exits, aisles, corridors and stairways. (UFC Section 1203)
- 3. All exit doors are required to be unlocked when the building and/or area served by those exits is occupied. Provide the required signage above the main exit door if it is equipped with key locking hardware.
- 4. Provide approved illuminated exit signs and egress illumination as directed by the Building Inspector. (UFC Sections 1211 & 1212)

FIRE ALARM SYSTEMS:

- 1. Replace the Fire Alarm battery. (UFC Standard 10-4)
- 2. The Fire Alarm system is not operational, repair and call back for re-inspection when corrected. (UFC Section 1001.5.1)
- 3. Verify the fire alarm system, is monitored by a UL Central or Remote Station.
- 4. Verify that the alarm system has been serviced/inspected within the last year.

FIRE EXTINGUISHERS:

- 1. Provide Fire Extinguishers in the locations and types as directed by the Building Inspector. (UFC Section 1002.1)
- 2. Fire extinguishers must be mounted in a readily accessible location, with the top of the extinguisher a maximum of 5 feet above the finish floor. (UFC Standard 10-1)
- 3. Post signs indicating the location of the fire extinguishers when the extinguishers are not readily visible. (UFC Standard 10-1)
- 4. Each fire extinguisher is required to be tested each year, provide evidence that the extinguisher(s) has/have been serviced and approved by a State licensee. Tag should be on the fire extinguisher with current date. (UFC Standard 10-1)

BUSINESS LICENSE INSPECTION CHECKLIST CONTINUED:

FIRE SPRINKLER SYSTEMS:

- 1. Access must be maintained to the standpipes, fire hose, and sprinkler control valves. Please clear all obstructions from these areas as directed by the Building Inspector. (UFC Section 1001.7.1)
- 2. Replace all damaged, corroded or painted fire sprinkler heads, as directed by the Building Inspector. (UFC Section 1001.7)
- 3. Identify the fire sprinkler control valves and secure in an open position. (NFPA 24)
- 4. All sprinkler escutcheons must be in place and properly installed. Provide new escutcheons where indicated missing, or damaged by the Building Inspector.
- 5. The sprinkler system must have a certification inspection every five years. Provide evidence of this inspection (certifying tag on sprinkler riser).

HEALTH & SAFETY:

- 1. Food establishments are required to have an approval from the San Bernardino County Health Department, prior to the issuance of a City of Big Bear Lake, Business License. Provide evidence of such approval. (HSC 13146)
- 2. A grease trap or a grease interceptor is required to be installed prior to the issuance of a City of Big Bear Lake, Business License. (CPC Chapter 10)
- 3. Service and/or clean the exhaust hood and duct system over the cooking equipment. (UFC Section 1006.2.8)
- 4. All flammable liquids must be stored in their original containers or in metal cans. (UFC Section 7902.1.8.1.1)
- 5. Remove all flammable and combustible liquids as directed by the Building Inspector. (UFC Section 7902.3.7)
- 6. Store all flammable liquids away from corridors, main aisles, stairways and exit areas. (UFC Section 7902.5.11.2.3)
- 7. Provide a completed City of Big Bear Lake "Chemical Classification Form".
- 8. The quantity of "Hazardous Materials" indicated on the "Chemical Classification Form", and/or which were noticed during the Business License Inspection, exceed the quantities allowed by the Uniform Fire Code. See "Other Comments" below for the name(s) of the hazardous materials and the maximum exempt amount allowed.

OTHER COMMENTS:

APPLICANT ACKNOWLEDGES RECEIPT OF THE *ADA GUIDE FOR SMALL BUSINESSES* AND WILL COMPLY WILL ALL REQUIREMENTS.

APPLICANT'S SIGNATURE	DATE
INSPECTOR'S NAME: _____	
INSPECTION DATE: _____	

ONCE ALL CORRECTIONS HAVE BEEN COMPLETED, CALL (909)866-5831 EXTENSION 140 TO SCHEDULE A RE-INSPECTION. WHEN ALL ITEMS HAVE BEEN INSPECTED AND APPROVED, A BUSINESS LICENSE WILL BE ISSUED. PLEASE ALLOW 2 BUSINESS DAYS FOR THE FINANCE DIVISION TO PROCESS THE BUSINESS LICENSE.

THANK YOU FOR YOUR COOPERATION.