

**Mobile Business Out of  
City Address - City Use  
Only:**

Amount Paid \_\_\_\_\_  
Rec# \_\_\_\_\_ Date \_\_\_\_\_  
Ref # \_\_\_\_\_  
Rec'd By \_\_\_\_\_  
Created \_\_\_\_\_  
Issued \_\_\_\_\_  
SIC \_\_\_\_\_

**CITY OF BIG BEAR LAKE  
ADMINISTRATIVE SERVICES  
DIVISION**

P.O. BOX 10000 • 39707 BIG BEAR BLVD  
BIG BEAR LAKE, CA 92315-8900  
(909) 866-5831 Fax # (909) 866-5491

**APPLICATION FOR  
BUSINESS LICENSE**

**Renewal fee due Sept. 30<sup>th</sup> of each year**

**Proposed Opening Date:** \_\_\_\_\_

BUSINESS LICENSE #  
(City Issued)

**Please check any that apply:**

- NEW
- Relocation
- Exempt/Nonprofit

*Please Type or Print with Pen*

Business Name: \_\_\_\_\_

Fictitious Business Name(s), if any: \_\_\_\_\_

Primary Business Activity: \_\_\_\_\_ Secondary: \_\_\_\_\_

**Type of Ownership:** Sole Prop. \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation \_\_\_\_\_ Non-Profit \_\_\_\_\_

Required Licenses: \_\_\_\_\_

Business Location: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
(Street Address)

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone #: \_\_\_\_\_ Fax # \_\_\_\_\_ Web/Email \_\_\_\_\_

<b>OWNERS OR PRINCIPAL OFFICERS:</b>		<b>Residence</b>	<b>Residence</b>
<b>Name</b>	<b>Title</b>	<b>Mailing Address/City/Zip</b>	<b>Area Code/Phone #</b>
1) _____	_____	_____	_____
2) _____	_____	_____	_____

**BUSINESS LICENSES EXPIRE ON SEPTEMBER 30<sup>TH</sup> OF EACH CALENDAR YEAR. ANNUAL LICENSE FEES ARE DUE ON OR BEFORE THIS DATE. DELINQUENT RENEWALS WILL BE ASSESSED A PENALTY ACCORDING TO THE PENALTY SCHEDULE ADOPTED BY THE CITY COUNCIL.**

**APPLICANT:** I understand that: **1)** this is an application for a Business License and **not** an authorization to conduct business in the City of Big Bear Lake; **2)** NO BUSINESS may be conducted in the City of Big Bear Lake without the actual Business License, and if structure is physically located within the city limits, a Certificate of Occupancy; **3)** It may take up to two weeks (minimum) to process this initial application and that, depending on the inspection results, processing may take longer; **4)** the City of Big Bear Lake has a sign ordinance regulating all signs and banners within the City; **5)** I must contact the Planning Division **before altering or installing any sign(s) or banner(s); 6)** that I must contact Big Bear Disposal - 866-3942 - regarding refuse service (mandatory trash service in city) and **7)** I will pay for re-inspection fees.

**I certify that: 1) I have read and understand all information on this application, 2) I agree to comply with all of its provisions,**

\_\_\_\_\_/\_\_\_\_\_  
Signature / Date Print Name

**\* FOR CITY USE ONLY \***

**DIVISIONAL REVIEWS**

**Administrative Services Division:** Yes \_\_\_\_\_ No \_\_\_\_\_ Conditional \_\_\_\_\_ By: \_\_\_\_\_

**CONDITIONS OF APPROVAL FOR MOBILE BUSINESSES**

1. The service provided by the mobile business must be in compliance with the zone in which the work is performed.
2. The mobile business must comply with all applicable requirements of any agency with regulatory or permitting authority over the conduct of that business.
3. Any automotive related services shall be limited to cleaning, detailing, and minor replacement or repair to glass and/or accessory parts; no mobile business shall be permitted to conduct auto repair, auto body, or engine work.
4. No work shall be conducted in parking lots which are restricted to employees only.
5. No work shall be conducted on city-owned property, including parks, parking lots, or public rights-of-way.
6. All concrete cleaning, deck restoration, pressure washing and vehicle detailing activities must be performed in a manner that complies with the City's National Pollutant Discharge Elimination System Ordinance requirements. All pollutants generated in the performance of these operations must be contained, collected and disposed of in an approved manner.
7. These business operations are not permitted to be conducted on public streets or in the parking lots of commercial businesses as they would disrupt traffic flow and obstruct public parking areas.
8. Advertising through the distribution of handbills or by placing flyers on vehicle windshields is not permitted.

I hereby swear that I have read the foregoing conditions and that the mobile business for which I am applying will be operated in conformance with these conditions and all other applicable requirements of the Big Bear Lake Municipal Code.

Print Name	Signature	Date

Print Name	Signature	Date