



COMMUNITY EVENTS GRANT **APPLICATION** **FISCAL YEAR 2018-2019**

Event Name

Event Date

Not-For-Profit Organization Name

Contact Name

Mailing Address

City/State/Zip

Telephone Number

Event Location

Email Address

Please provide a brief description of your organization's event:

***AMOUNT OF CASH GRANT BEING REQUESTED:**

\$ _____

*Please refer to Community Events Grant Policy Section 10 d.

(Amount not to exceed \$5,000)

****Please provide a detailed description of the in-kind services being requested:**

**City resources are limited and need to be scheduled in advance. Only the in-kind services that are indicated on this application, if approved by City Council, will be provided to this event.

I hereby declare, under perjury of law, that no volunteer in this organization, including myself, will be monetarily compensated in any way from this event. I have received and agreed to abide by the City of Big Bear Lake's Community Events Grant Policy.

Authorized Representative's Signature

Title

Date

Application Deadline: **March 15, 2018** (for events being held between July 1, 2018 - June 30, 2019)

Please return completed application, along with any applicable documentation required by the policy to:

City of Big Bear Lake, PO Box 10000, Big Bear Lake, CA 92315

Attention: Rebecca Cannon, Administrative Assistant

For City Use Only

IRS 501(C) Status

Planning Event Permit

City Business License

Certificate of Liability Insurance

Prior Year Promotional Materials

Prior Year Reporting Requirements