



INFORMATION FOR THE PUBLIC

The City Council meets regularly on the second and fourth Monday of the month at 6:30 p.m. in the Council Chambers located at 39707 Big Bear Blvd. Members of the City Council also sit as the Fire Protection District Board and the Improvement Agency

PROCEDURE TO ADDRESS THE CITY COUNCIL, FIRE BOARD OR IMPROVEMENT AGENCY

The Council, Fire Board and Improvement Agency encourage free expression of all points of view. To allow all persons to speak, given the length of the Agenda, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. To encourage all views and promote courtesy to others, the audience should refrain from clapping, booing or shouts of approval or disagreement.

PUBLIC COMMUNICATIONS

The public may address the Council, Fire Board or Agency by completing a speaker card and submitting it to the City Clerk. The speaker cards are located on the table in the back of the Chambers. During "Public Communications," your name will be called. Please step to the microphone and give your name and city of residence for the record before proceeding. All remarks shall be addressed to the Council as a body only. No person other than a member of the Council and the person having the floor shall enter in to any discussion without the permission of the Presiding Officer. Public comment is permitted only on items not on the agenda that are within the subject matter jurisdiction of the City. There is a three minute maximum time limit when addressing a respective board.

DISCUSSION/ACTION ITEMS

Speakers shall follow the same requirements as under Public Communications, however, cards submitted after the Council begins to discuss an item will be subject to the Presiding Officer seeking consensus from the Council to consider hearing from the speaker, and if permitted, the speaker will have one minute to provide his/her comments.

PUBLIC HEARINGS

A speaker card must be completed and speakers must follow the three minute maximum time limit. Applicants will be given ten minutes to present their item to the Council and/or address questions brought before the Council from members of the public. The Presiding Officer may entertain a motion to extend the applicant's time if needed. Speaker cards submitted after the close of the Public Hearing are subject to the guidelines as stated above.

Any handouts for the respective board shall be given to the City Clerk for distribution.

PLEASE NOTE: Agenda related writings or documents provided to the City Council are available for public inspection in the office of the City Clerk, at www.citybigbearlake.com, and in the binder located at the Receptionist Desk in the City Hall Lobby at 39707 Big Bear Boulevard during regular business hours, 8:00 a.m. to 5:00 p.m., Monday – Friday.

The City of Big Bear Lake wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact the City Clerk's Office. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.