



3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code Section 54956.8

Property: 39720-39730 Big Bear Blvd, APNs 0304-122-15, 16, 22, 25, 26  
City Negotiators: City Manager, Community Development Director and City Attorney  
Negotiating Party: TMI Properties LLC, Tony Tamberchi  
Under Negotiation: Price and Terms of Payment

No reportable action.

**PRESENTATIONS**

Presentation to Kelly Ent, Director of Administrative Services, for her dedicated service and superior budget preparation contributing to both the California Society of Municipal Finance Officers and the Government Finance Officers Association of the United States & Canada recognizing the City of Big Bear Lake for its Fiscal Year 2016-17 Budget Preparation.

**PUBLIC COMMUNICATIONS:**

1. Rachel Wright, Big Bear Lake: Addressed Council regarding an anti-corruption Resolution presented by a local chapter of the national organization, Represent US.

1. **CONSENT CALENDAR**

Motion by Councilmember Caretto, seconded by Councilmember Putz, to approve the Consent Calendar as follows:

**City Council**

**1.1 APPROVAL OF DEMANDS – CHECK ISSUE DATE 04/28/17 THROUGH 06/01/17 IN THE AMOUNT OF \$1,218,309.03, AND APRIL 2017 TREASURER’S REPORT**

Approved.

**1.2 APPROVAL OF MEETING MINUTES FROM THE APRIL 24, 2017 JOINT MEETING OF THE CITY COUNCIL AND PLANNING COMMISSION**

Approved.

**1.3 APPROVAL OF MEETING MINUTES FROM THE MAY 8, 2017 BUDGET WORKSHOP MEETING OF CITY COUNCIL**

Approved.

**1.4 APPROVAL OF MEETING MINUTES FROM THE MAY 8, 2017  
REGULAR MEETING OF CITY COUNCIL**

Approved.

**1.5 APPROVAL OF MEETING MINUTES FROM THE MAY 15, 2017 JOINT  
BUDGET WORKSHOP MEETING OF CITY COUNCIL AND THE  
DEPARTMENT OF WATER & POWER (DWP) BOARD OF  
COMMISSIONERS**

Approved.

**1.6 APPROVAL OF MEETING MINUTES FROM THE MAY 15, 2017  
SPECIAL JOINT WORKSHOP MEETING OF CITY COUNCIL AND THE  
FIRE PROTECTION DISTRICT**

Approved.

**1.7 STATEMENT OF INVESTMENT POLICY**

Council consideration of adopting a Resolution that would reaffirm the Statement of Investment Policy for Fiscal Year 2017-2018.

Approved and adopted the following Resolution entitled:

**RESOLUTION NO. 2017-11**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING THE STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2017-18

**1.8 APPROPRIATIONS LIMIT FOR FISCAL YEAR 2017-2018**

Council consideration of adopting a Resolution establishing the Appropriations Limit for Fiscal Year 2017-2018.

Approved and adopted the following Resolution entitled:

**RESOLUTION NO. 2017-12**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2017-18 FOR THE CITY OF BIG BEAR LAKE IN ACCORDANCE WITH PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

**1.9 HINDERLITER, DE LLAMAS AND ASSOCIATES AGREEMENT**

Council consideration of authorizing the City Manager, and/or his designee, to execute a Professional Services Agreement with Hinderliter, de Llamas and Associates for tax consulting services.

Approved.

**1.10 WIRELESS COMMUNICATION FACILITIES**

Council consideration of second reading and adoption of an Ordinance finding Development Code Amendment 2016-138 exempt from the California Environmental Quality Act (CEQA) and approving the amendment to add Chapter 17.14 to the Development Code and amending several sections of the existing Development Code in order to keep the City of Big Bear Lake's regulations current with recent wireless telecommunication facility legislation and to implement the Spectrum Act.

Approved the following Ordinance entitled:

**ORDINANCE NO. 2017-454**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA APPROVING DEVELOPMENT CODE AMENDMENT 2016-138 PERTAINING TO DEVELOPMENT AND PERMIT PROCESSING PROCEDURES FOR WIRELESS COMMUNICATION FACILITIES AND FINDING THE AMENDMENT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

**1.11 CHANGE ORDER – BIG BEAR BOULEVARD WIDENING PROJECT WEST OF DIVISION DRIVE TO INCLUDE STREET & UTILITY IMPROVEMENTS AT 42720 BIG BEAR BOULEVARD**

Council consideration of authorizing the City Manager, and/or his designee, to execute a change order to the Construction Contract with Bear Valley Paving for the Big Bear Boulevard Widening at Division Drive Project in the amount of \$182,879.20 to complete road improvements and install sewer and water utilities at 42720 Big Bear Boulevard utilizing the Fiscal Year 2017-18 budgeted appropriation.

Approved.

**1.12 AUTHORIZATION TO AWARD DESIGN CONTRACT – TDA ARTICLE 3 STANFIELD CUTOFF CONNECTIVITY PROJECT**

Council consideration of awarding a professional services contract in the amount of \$100,660 to KPFF for design services on the Stanfield Cutoff Connectivity Project; and authorizing the City Manager, and/or his designee, to execute the contract documents.

Approved.

**1.13 ACCEPT AS COMPLETE – HAPPY HILLS TRAIL CHALET REHABILITATION PROJECT**

Council consideration of accepting the Happy Hills Trail/Chalet Rehabilitation Project as complete; determining the final contract cost for Romans Construction Corporation to be \$306,246; returning the surplus budget of \$23,313 to Measure Y Funds for future use; directing the City Clerk's Office to file the Notice of Completion with the County Recorder's Office; and releasing the remaining retention amount of \$15,312.30 to Romans Construction Corporation thirty-five (35) days after the recordation of the Notice of Completion provided that no stop notices are filed with the City.

Approved.

**1.14 AUTHORIZATION TO AWARD CONTRACT – PHASE IV CIVIC CENTER SIDING REPLACEMENT PROJECT**

Council consideration of awarding a service contract to Dale Wedge Construction, on a time and material basis, for Phase IV of the Civic Center Siding Replacement Project in an amount not to exceed \$152,000; and authorizing the City Manager, and/or his designee, to execute the contract documents.

Approved.

**1.15 RESOLUTION IN SUPPORT OF THE ENVIRONMENTAL ENHANCEMENT AND MITIGATION PROGRAM**

Council consideration of authorizing an appropriation of \$90,000 from Measure Y as matching funds for the Environmental Enhancement and Mitigation Program Grant for the Stanfield Marsh Outdoor Recreation and Education Project; and adopting a Resolution in support of applying for the Environmental Enhancement and Mitigation Program Grant for the Stanfield Marsh Outdoor Recreation and Education Project.

Approved and adopted the following Resolution entitled:

RESOLUTION NO. 2017-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE ENVIRONMENTAL ENHANCEMENT AND MITIGATION (EEM) PROGRAM

**1.16 AUTHORIZATION TO AWARD CONTRACT – STANFIELD MARSH FENCING**

Council consideration of authorizing and allocating \$35,229 from Developer Impact – Parkland fees for the fencing surrounding the City’s property located at 42720 Big Bear Boulevard known as Stanfield Marsh; and authorizing the City Manager, and/or his designee, to award a construction contract to Leoco Fencing, as the lowest responsive bidder, in an amount not to exceed \$35,229 and execute the contract documents.

Approved.

**1.17 RESOLUTION FOR OFFICE OF EMERGENCY SERVICES**

Council consideration of repealing Resolution No. 2010-09 and approving Resolution 2017-XX designating the City Manager, Chief Operations Officer, Director of Administrative Services and the Director of Community Services as authorized agents for the purposes of executive Cal OES and FEMA Public Assistance documentation.

Approved and adopted the following Resolution entitled:

RESOLUTION NO. 2017-14

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AMENDING AUTHORIZED AGENTS FOR THE EXECUTION OF STATE AND FEDERAL DISASTER ASSISTANCE REQUEST APPLICATIONS

The balance of the Consent Calendar was approved by the following vote:

AYES: Jackowski, Caretto, Putz, Jahn  
NOES: None  
ABSTAIN: None  
ABSENT: Herrick

## **ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

### **2. PUBLIC HEARINGS**

*Any person may appear and be heard in support or opposition to the proposal at the time of the meeting. If you challenge the action in court, you may be limited to raising only those issues which you or someone else raised at the public meeting described in the notice, or in written correspondence delivered to the City at or before the public meeting.*

#### **2.1 ADOPTION OF THE FISCAL YEAR 2017-18 ANNUAL BUDGET**

Council consideration, discussion and possible action regarding conducting a public hearing to adopt a Resolution approving and adopting the Fiscal Year 2017-18 operating and non-operating budgets; directing staff to set a public hearing for August 28, 2017 to consider and establish Refuse User Fees for the next budget cycle and provide notification to property owners of such hearing including a proposed rate increase of 5% per year phased in over three years beginning July 1, 2018; adopting class specifications for Deputy City Clerk and Senior Accountant; adopting a Resolution approving the salary ranges for Fiscal Year 2017-18; adopting two Resolutions authorizing the City Manager, and/or his designee, to take the necessary steps to modify the benefits package for employees designated as Senior Managers; and authorizing the City Manager, and/or his designee, to begin the process of establishing a Health Savings Account for Senior Managers and directing that the necessary Resolution and/or execution documents be prepared for adoption.

Kelly Ent, Director of Administrative Services, gave a presentation regarding the Fiscal Year 2017-18 Annual Budget including an overview of major revenue growth and investments in Reserves and Capital Improvements.

At the hour of 6:56 p.m. Mayor Jahn opened the public hearing, seeing no public comment, he closed the public hearing.

Motion by Councilmember Caretto, seconded by Councilmember Putz, approving staff's recommendation setting a public hearing for August 28, 2017 to consider and establish Refuse User Fees for the next budget cycle and provide notification to property owners of such hearing including a proposed rate increase of 5% per year phased in over three years beginning July 1, 2018, adopting class specifications for Deputy City Clerk and Senior Accountant, authorizing the City Manager, and/or his designee, to begin the process of establishing a Health Savings Account for Senior Managers, and adopting the following Resolutions entitled:

RESOLUTION NO. 2017-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING THE CITY OF BIG BEAR LAKE OPERATING BUDGET FOR FISCAL YEAR 2017-18

RESOLUTION NO. 2017-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING THE CITY OF BIG BEAR LAKE NON-OPERATING BUDGET FOR FISCAL YEAR 2017-18

RESOLUTION NO. 2017-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING A PUBLICALLY AVAILABLE PAY SCHEDULE EFFECTIVE JULY 1, 2017 PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 7522.34

RESOLUTION NO. 2017-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ESTABLISHING LONGEVITY PAY FOR SENIOR MANAGERS

RESOLUTION NO. 2017-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, DEFERRED COMPENSATION BENEFIT FOR SENIOR MANAGERS

Said motion was approved by the following vote:

AYES: Putz, Caretto, Jackowski, Jahn  
NOES: None  
ABSTAIN: None  
ABSENT: Herrick



**2.2 RESOLUTIONS PLACING SEWER USER, REFUSE AND SEWER STANDBY FEES ON THE 2017/2018 TAX ROLLS**

Council consideration, discussion and possible action regarding conducting a public hearing and approving Resolutions to determine the amount of Sewer User, Sewer Standby and Refuse Fees to be collected via the tax roll.

Kelly Ent, Director of Administrative Services, gave a presentation regarding the Sewer User, Sewer Standby and Refuse fees on the property tax roll.

At the hour of 6:58 p.m. Mayor Jahn opened the public hearing, seeing no public comment, he closed the public hearing.

Motion by Councilmember Putz, seconded by Councilmember Jackowski, to adopt the following Resolutions entitled:

**RESOLUTION NO. 2017-20**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING A REPORT DETERMINING THE AMOUNT OF SEWER USER FEES AND DIRECTING THAT SUCH FEES BE COLLECTED VIA THE TAX ROLL

**RESOLUTION NO. 2017-21**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING A REPORT DETERMINING THE MOUNT OF SEWER STANDBY FEES AND DIRECTING THAT UCH FEES BE COLLECTED VIA THE TAX ROLL

**RESOLUTION NO. 2017-22**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING A REPORT DETERMINING THE AMOUNT OF REFUSE FEES AND DIRECTING THAT SUCH FEES BE COLLECTED VIA THE TAX ROLL

Said motion was approved by the following vote:

AYES: Caretto, Jackowski, Putz, Jahn  
NOES: None  
ABSTAIN: None  
ABSENT: Herrick

**3. DISCUSSION/ACTION ITEMS**

**3.1 RATHBUN CREEK TRAIL PHASE 1A PROJECT – AUTHORIZATION TO ADVERTISE & AWARD**

Council consideration, discussion and possible action regarding finding the Rathbun Creek Trail Phase 1A Project (Project) categorically exempt under the California Environmental Quality Act (CEQA) as a Class 4 Categorical Exemption pursuant to Section 15304 of the CEQA Guidelines; authorizing an appropriation of \$406,485 from Measure Y Funds for the Project; authorizing an award of contract to Excel Bridge Manufacturing Co. to construct a 65 foot by 12 foot bridge; authorizing issue of a purchase order to a geotechnical design firm for the design of the bridge foundations and geotechnical survey; authorizing staff to solicit bids from qualified contractors to perform support services for the trail construction and ward construction contracts to the lowest responsive bidders for fence installation, asphalt materials, material trucking, concrete abutments, bridge placement and tree/stump removal for the Project; authorizing the City Manager, and or his designee, to execute contract documents and purchase orders to complete the Project; and authorizing the use of in-house labor for the project management, rough grading and asphalt placement to complete the Project.

At the hour of 6:59 p.m., Councilmember Caretto recused himself from the meeting due to a conflict of interest.

Jeff Mathieu, City Manager, introduced a presentation regarding the Rathbun Creek Trail Phase 1A Project.

Andrew Simmons, Acting City Engineer, continued a presentation regarding the Rathbun Creek Trail Phase 1A Project, including the work already completed on the Trail and the proposed work for Phase 1A.

Councilmember Jackowski asked for additional details regarding the cost of asphalt for the 10' wide path.

Kathleen Smith, Chief Operations Officer, responded.

Councilmember Putz asked for clarification regarding the area that Phase 1A covers and inquired about the timing and details of the next phase, and he also commented on the importance of investing in these types of valuable community assets.

City Manager responded.

Mayor Jahn commented that he is excited to see this Project begin and reiterated the role Council and staff have played in getting these types of projects started quickly.

Motion by Councilmember Putz, seconded by Councilmember Jackowski, to authorize staff's recommendation to find the Rathbun Creek Trail Phase 1A Project (Project) categorically exempt under the California Environmental Quality Act (CEQA) as a Class 4 Categorical Exemption pursuant to Section 15304 of the CEQA Guidelines; authorize an appropriation of \$406,485 from Measure Y Funds for the Project; authorize an award of contract to Excel Bridge Manufacturing Co. to construct a 65 foot by 12 foot bridge; authorize issue of a purchase order to a geotechnical design firm for the design of the bridge foundations and geotechnical survey; authorize staff to solicit bids from qualified contractors to perform support services for the trail construction and award construction contracts to the lowest responsive bidders for fence installation, asphalt materials, material trucking, concrete abutments, bridge placement and tree/stump removal for the Project; authorize the City Manager, and or his designee, to execute contract documents and purchase orders to complete the Project; and authorize the use of in-house labor for the project management, rough grading and asphalt placement to complete the Project.

Said motion was approved by the following vote:

AYES:	Putz, Jackowski, Jahn
NOES:	None
ABSTAIN:	Caretto
ABSENT:	Herrick

At the hour of 7:27 p.m., Councilmember Caretto returned to the meeting.

### **CITY COUNCIL GENERAL ANNOUNCEMENTS & CITY BUSINESS**

#### **Board/Committee Reports**

- Mojave Desert and Mountain Recycling JPA Board Meeting May 11, represented by Councilmember Putz.
- Mountain Transit Board Meeting May 17, represented by Councilmember Jackowski and Councilmember Putz.
- Big Bear Area Regional Wastewater Agency (BBARWA) Board Meeting May 24, represented by Councilmember Caretto.
- San Bernardino County Transportation Authority (SBCTA) Board Meeting June 7, represented by Mayor Jahn.

### **ADJOURNMENT**

There being no further business to come before the Council at this session, Mayor Jahn adjourned the meeting at 7:34 p.m.

  
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Sarah M. Siep, Deputy City Clerk