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**CITY OF BIG BEAR LAKE CITY COUNCIL  
MINUTES FOR A REGULAR MEETING  
JULY 10, 2017**

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A Regular Meeting of the City Council of the City of Big Bear Lake was called to order by Mayor Bill Jahn at 6:30 p.m., on Monday, July 10, 2017, at the Civic Center, 39707 Big Bear Boulevard, Big Bear Lake, California.

**OPEN SESSION**

Moment of Silence

Flag Salute: Led by Councilmember Jackowski

Councilmembers Present: Mayor Bill Jahn  
Mayor Pro Tem Rick Herrick  
Councilmember David Caretto  
Councilmember Bob Jackowski  
Councilmember Randall Putz

Councilmembers Absent: None

Others Present: Jeff Mathieu, City Manager  
Kathleen Smith, COO/Acting City Clerk  
Sarah Siep, Deputy City Clerk

**ANNOUNCEMENTS & UPCOMING EVENTS**

The Regular City Council Meetings of July 24 and August 14 have been cancelled, the next regular meeting of the City Council will be Monday, August 28 at 6:30 p.m.

**Event Calendar for the Performing Arts Center** – (For tickets please contact the box office at (909) 866-4970 or visit [citybigbearlake.com](http://citybigbearlake.com) unless noted otherwise)

- Women’s Club of Big Bear’s Annual Flower Show Buds & Bees July 14 12:00 pm – 5:00 pm and July 15 9:00 am – 2:00 pm
- The Salvation Army presents the Third Marine Aircraft Wing Band Concert July 18 at 7:30 pm
- 14<sup>th</sup> Annual Mountain AA Conference August 18 -20

**PRESENTATIONS**

Presentation of a 10 Year Employee Service Award to Jim Miller, Director of Community Development.

**PUBLIC COMMUNICATIONS:**

1. Shaun Gibbons, Big Bear City: Addressed Council regarding the possibility of opening a cannabis dispensary in Big Bear Lake, and expressed that he would like an opportunity to meet with the City Manager at a future date.

1. **CONSENT CALENDAR**

Motion by Councilmember Putz, seconded by Councilmember Caretto, to approve the Consent Calendar as follows:

**City Council**

**1.1 APPROVAL OF DEMANDS – CHECK ISSUE DATE 06/17/17 THROUGH 07/03/17 IN THE AMOUNT OF \$374,630.69, AND MAY 2017 TREASURER’S REPORT**

Approved.

**1.2 APPROVAL OF MEETING MINUTES FROM THE JUNE 26, 2017 REGULAR MEETING OF CITY COUNCIL**

Approved.

**1.3 DEPARTMENT OF WATER & POWER (DWP) FISCAL YEAR 2017-2018 WATER STANDBY CHARGES**

Council consideration of adopting an Ordinance approving a written report regarding water standby charges for Fiscal Year 2017-18 and directing that the charges be collected on the tax roll.

Approved the following Ordinance entitled:

ORDINANCE NO. 2017-455

AN ORDINANCE OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING A WRITTEN REPORT REGARDING WATER STANDBY CHARGES FOR FISCAL YEAR 2017-2018 AND DIRECTING THAT SUCH CHARGES BE COLLECTED ON THE TAX ROLL

**1.4 INCIDENTAL MANUFACTURING**

Council consideration of adopting an Ordinance finding the Specific Plan Amendment exempt from the California Environmental Quality Act (CEQA) and approving Specific Plan Amendment 2016-140, which will revise certain sections of the “Uses Permitted by District Chart” contained in Section V.E. (1)(f) of the Village Specific Plan.

This item was removed from the Consent Calendar for further discussion.

**1.5 ACCEPT AS COMPLETE – SIDEWALK & DRAINAGE IMPROVEMENTS BIG BEAR BOULEVARD TALMADGE TO EDMOOR**

Council consideration of accepting the Big Bear Boulevard Talmadge to Edgemoor Sidewalk and Drainage Improvements Project as complete; determining the final contract cost for Porter’s Firewood to be \$827,723.03; directing the City Clerk’s Office to file the Notice of Completion with the County Recorder’s Office; and releasing the remaining retention to Porter’s Firewood thirty-five (35) days after the recordation of the Notice of Completion provided that no stop notices are filed with the City.

Approved.

**1.6 AUTHORIZATION TO RE-FILE NOTICE OF EXEMPTION FOR THE RATHBUN CREEK TRAIL PHASE 1A PROJECT**

Council consideration of reaffirming their June 12, 2017 motion related to the Rathbun Creek Trail Phase 1A Project and directing staff to re-file the necessary Notice of Exemption.

Approved.

**1.7 ACCEPT AS COMPLETE – CIVIC CENTER SIDING REPLACEMENT PROJECT PHASE III**

Council consideration of accepting the Civic Center Siding Replacement Project Phase III as complete; determining the final contract amount to be \$99,141.23; and directing the City Clerk’s Office to file the Notice of Completion with the County Recorder’s Office.

Approved.

**Successor Agency**

**1.8 2016 COMPLIANCE REPORT – MOUNTAIN MEADOWS SENIOR HOUSING COMPLEX**

Agency consideration of receiving and filing the Mountain Meadows Senior Housing 2016 Compliance Report.

Approved.

The balance of the Consent Calendar was approved by the following vote, with Councilmember Jackowski abstaining from Item 1.2 due to his absence at the June 26, 2017 Meeting, Councilmember Caretto abstaining from Item 1.6 due to a conflict of interest, and Mayor Jahn abstaining from Item 1.8 due to a conflict of interest:

AYES: Jackowski, Herrick, Caretto, Putz, Jahn  
NOES: None  
ABSTAIN: None  
ABSENT: None

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

**1.4 INCIDENTAL MANUFACTURING**

Council consideration of adopting an Ordinance finding the Specific Plan Amendment exempt from the California Environmental Quality Act (CEQA) and approving Specific Plan Amendment 2016-140, which will revise certain sections of the “Uses Permitted by District Chart” contained in Section V.E. (1)(f) of the Village Specific Plan.

Councilmember Jackowski asked for clarification on why these changes are being made to the Village Specific Plan.

Staff responded.

Motion by Councilmember Jackowski, seconded by Councilmember Herrick, to approve the following Ordinance entitled:

**ORDINANCE NO. 2017-456**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA APPROVING SPECIFIC PLAN AMENDMENT (DEVELOPMENT CODE AMENDMENT) 2016-140 TO THE VILLAGE SPECIFIC PLAN BY AMENDING SECTION V.E.(1)(F) (PERMITTED USES BY DISTRICT CHART) REGARDING INCIDENTAL MANUFACTURING AND CATERING/OFF-SITE FOOD AND BEVERAGE SALES WITHIN THE VILLAGE SPECIFIC PLAN AREA.

Said motion was approved by the following vote:

AYES:	Putz, Caretto, Jackowski, Herrick, Jahn
NOES:	None
ABSTAIN:	None
ABSENT:	None

## **CITY COUNCIL GENERAL ANNOUNCEMENTS & CITY BUSINESS**

### **Board/Committee Reports**

- Big Bear Area Regional Wastewater Agency (BBARWA) Board Meeting on June 28, represented by Mayor Pro Tem Herrick and Councilmember Caretto.

### **ADJOURNMENT**

There being no further business to come before the Council at this session, Mayor Jahn adjourned the meeting at 6:42 p.m.

  
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Sarah M. Siep, Deputy City Clerk